#### **United States Department of State**



# **Foreign Affairs Manual**

1 FAM - Organization and Functions

**Change Transmittal**: ORG-235 **Date**: February 14, 2011

# 1 FAM 440 BUREAU OF ARMS CONTROL, VERIFICATION AND COMPLIANCE (AVC)

## **Changes**

- 1. 1 FAM 440, Bureau of Arms Control, Verification and Compliance (AVC): This is a new subchapter.
- 2. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's transmittal acronym and numerical series remains in place.
- 3. In future revisions, changes will be shown in *italic dark magenta*. *Italic dark magenta* provides a historical record of changes and is used in subchapter issuances where less than 50 percent of the text has been revised.
- 4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

### **Filing Instructions for Paper Copies**

- 1. Remove and discard old page 1 FAM 440 through 490 Unassigned (1 page) and insert new subchapter 1 FAM 440 and page 1 FAM 450 through 490 Unassigned (31 pages, total).
- 2. After inserting the material in the binder, insert this transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:ORG-235, and initial.

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- 1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
- 2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
- 3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this transmittal letter.

(AVC)